

**MINUTES OF THE MEETING OF THE BARRINGTON COUNTRYSIDE FIRE
PROTECTION DISTRICT
AUGUST 21, 2023**

The regular meeting of the Board of Trustees of the Barrington Countryside Fire Protection District (BCFPD) was held on Monday, August 21, 2023 at 6:30 pm at Station #38, 22222 N Pepper Rd., Lake Barrington, Illinois.

PLEDGE OF ALLEGIANCE

1) CALL TO ORDER BY PRESIDING OFFICER – Trustee Hanson called the meeting to order at 6:30 pm, upon roll call the following answered:

Present Trustees: Long, Murray, Hill, Hower, Hanson

Absent Trustees:

2) CORRESPONDENCE

2A) CORRESPONDENCE – Have Chief's report and correspondence in file.

2B) LEGISLATIVE UPDATE – No report.

3) MINUTES

3A) READING AND APPROVAL OF THE MEETING MINUTES FOR JULY 17, 2023. Trustee Long moved to approve the July 17, 2023 meeting minutes, second by Trustee Hill and approved by a voice call of all Trustees present.

Ayes: Trustees: Hanson, Hower, Murray, Hill

Nays: None

3B) READING AND APPROVAL OF THE EXECUTIVE SESSION MEETING MINUTES FOR JULY 17, 2023. Trustee Long moved to approve the July 17, 2023 Executive session meeting minutes and keep them closed, second by Trustee Hower and approved by a voice call of all Trustees present.

Ayes: Trustees: Hanson, Hower, Murray, Hill, Long

Nays: None

3C) READING AND APPROVAL OF THE SPECIAL MEETING MINUTES FOR JULY 31, 2023. Trustee Hower moved to approve the July 31, 2023 meeting minutes, second by Trustee Long and approved by a voice call of all Trustees present.

Ayes: Trustees: Hanson, Hower, Murray, Hill

Nays: None

3D) READING AND APPROVAL OF THE SPECIAL MEETING EXECUTIVE SESSION MINUTES FOR JULY 31, 2023. Trustee Long moved to approve the July 31, 2023 Executive session meeting minutes and keep them closed, second by Trustee Hower and approved by a voice call of all Trustees present.

Ayes: Trustees: Hanson, Hower, Murray, Hill, Long

Nays: None

3E) READING AND APPROVAL OF THE MEETING MINUTES FOR AUGUST 8, 2023.

Trustee Long moved to approve the August 8, 2023 meeting minutes, second by Trustee Hill and approved by a voice call of all Trustees present.

Ayes: Trustees: Hanson, Hower, Murray, Hill
Nays: None

3F) READING AND APPROVAL OF THE SPECIAL MEETING EXECUTIVE SESSION MINUTES FOR AUGUST 8, 2023. Trustee Hower moved to approve the August 8, 2023 Executive session meeting minutes and keep them closed, second by Trustee Hill and approved by a voice call of all Trustees present.

Ayes: Trustees: Hanson, Hower, Murray, Hill, Long
Nays: None

3G) REPORT FROM RECORDING SECRETARY- None

4) PUBLIC COMMENT – John Schaller commented only 6 people at blood drive past weekend. He was elected to the IL Condominium State Board – questioned BCFPD stance on extinguishing electric car fires. We will make every effort possible but we know challenges. Will use water and use different tactics. If in an area that doesn't pose a danger then we won't put effort into. Barn Stomp September 30th at Frier Farms.

5) ATTORNEY REPORT – Setting date for local govt efficiency committee. Budget Appropriation Ordinance was filed with the county clerks of McHenry, Lake, and Cook counties and published in the Daily Herald.

6) FINANCIAL REPORT

6A) PURCHASE REQUISITIONS FROM 7/17/2023 – 8/21/2023 – Trustee Hower moved to approve the purchase requisitions from 7/17/2023-8/21/2023 for \$ \$151,465.85. Trustee Hill second. Upon roll call the following answered:

Ayes: Trustees: Hanson, Hower, Long, Murray, Hill
Nays: None

6B) TREASURERS REPORT AND FUND TRANSFER: Trustee Hower moved to approve the August Treasurers Report, with receipts of \$ 208,470.36, disbursements of \$ 611,256.08 leaving a negative balance of \$402,785.72. Trustee Hill second. Upon roll call the following answered:

Ayes: Trustees: Hanson, Hower, Long, Murray, Hill
Nays: None

6C) TREASURERS REPORT AND FUND TRANSFER –Trustee Hower moved to transfer \$491,000 from the money market to the checking account, \$72,000 from the ambulance account to the money market account, \$6,683.33 from the money market to the utility account, and \$140 from the checking account to the petty cash account. Trustee Hill second. Upon roll call the following answered

Ayes: Trustees: Hanson, Hower, Long, Murray, Hill
Nays: None

7A) PUBLIC INFORMATION REPORT –A written report was provided.

8) CHIEF'S REPORT – A written report was provided. Tyler Bennett completed probationary program. Michael Fritz completed probationary program. Thank you to Alaina Wahlborg and Arlen Montes for planning of the BCFFA picnic. Thank you provided to Sandi Motisi for her help and involvement with the picnic.

Public Relations Coordinator Battalion Chief Angela Grandgeorge provided an update on Public Relations. Introduction to her team members. Derek Warzocha is in charge of visual content and website. Richard Kennedy is taking over safety talks and station tours and recently Tyler Bennett is in control of taking pictures that are going up on our social media. September and October very busy months. This is when the bulk of many requests are received for safety talks, fall fests, block parties. Open house is September 23rd from 12:00-3:00 pm. We have invited vendors to show public who we team up with on a regular basis. Our coordinators Chief Haller, Captain Major, Lieutenant Christenberry, and Lieutenant Buhler will be showing some behind the scenes activities. October is Fire Prevention month and the theme for that is "Cooking Safety". Lastly, recruitment video is being worked on.

Mike DiSilvestro from PSI introduced their new Talent Acquisition Leader Ryan Palmer who gave a synopsis of recruiting techniques and approach. Mike gave report on July staffing report that was provided.

9) UNFINISHED BUSINESS –

9A) DISCUSSION REGARDING ASPHALT AND CONCRETE REPAIR AT STATION 39 – J
Condon & Associates are now giving \$4,000 towards the concrete, so it will now be only \$6,000 out of pocket instead of \$10,000 as previously approved. Trustee Hill move to approve the \$6,000 for concrete repair at Station 39. Trustee Long second.

Upon roll call the following answered

Ayes: Trustees: Hanson, Hower, Long, Murray, Hill

Nays: None

9B) CONTINUED DISCUSSION REGARDING BARRINGTON COUNTRYSIDE FIRE PROTECTION DISTRICT STRATEGIC PLAN

10) NEW BUSINESS-

10A) SET MEETING DATE FOR FIRST MEETING OF BCFPD LOCAL GOVERNMENT EFFICIENCY COMMITTEE – Tentative scheduling for first week of October.

10B) BCFPD POLICY AND PROCEDURE MANUAL– 2020 was the last update to BCFPD Policy and Procedure Manual. Chief Motisi has begun revising and would like two trustees to work with him to complete the revisions. Trustee Hill and Trustee Long volunteered.

10C) ANDRES MEDICAL BILLING HARDSHIPS – Board is going to approve going forward. Two hardships presented to board today. Trustee Hill moved to approve the two hardships. Trustee Long second.

Upon roll call the following answered

Ayes: Trustees: Hanson, Hower, Long, Murray, Hill

Nays: None

10D) DISCUSSION ON WAGE INCREASE FOR PSI CONTRACT EMPLOYEES – As part of Strategy Plan #4 we have been having a benefits summit throughout this summer. Wage increase of \$15,000 has been approved to bring to the table. Comparisons provided. Propose new starting salary of \$85,000 for Firefighter/Paramedic and also \$15,000 increase to all current members. Trustee Long move to approve the wage increase. Trustee Murray second

Upon roll call the following answered

Ayes: Trustees: Hanson, Hower, Long, Murray, Hill

Nays: None

11) EXECUTIVE SESSION- Trustee Hill moved to recess to closed session at 7:14 pm for the purposes of Personnel pursuant to 5ILCS 120/2 (c) (6) I (lease or sale), (c) (5) purchase of real property, (c) (11) litigation and (c) (1) personnel issues. Second by Trustee Long. Upon roll call the following answered:

Ayes: Trustees: Hanson, Hower, Long, Murray, Hill

The regular meeting resumed at 8:40 p.m.

12) ADJOURNMENT – Upon the motion by Trustee Hill second by Trustee Long and approved unanimously by a voice call of all Trustees present, the meeting was adjourned at 8:40 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "M. Hill", written in black ink.

Trustee Hill
Secretary