

**MINUTES OF THE MEETING OF THE BARRINGTON COUNTRYSIDE FIRE
PROTECTION DISTRICT
SEPTEMBER 21, 2020**

The regular meeting of the Board of Trustees of the Barrington Countryside Fire Protection District (BCFPD) was held on Monday, September 21, 2020 at 6:30 pm at Station #1, 22222 N Pepper Rd., Lake Barrington, Illinois.

1) PLEDGE OF ALLEGIANCE

2) CALL TO ORDER BY PRESIDING OFFICER –Trustee Hanson called the meeting to order at 6:30 pm, upon roll call the following answered:

Present Trustees: Hanson, Long, Hower, Hill

Absent Trustees: Struck

3) CORRESPONDENCE

3A) CONTACT CARDS – A written report was provided which included several thank you cards from residents.

3B) LEGISLATIVE UPDATE- Trustee Hill stated Senator Terry Link resigned. October 22nd is the legislative summit. House bill 4305 is still pending in federal legislation.

4) MINUTES

4A)READING AND APPROVAL OF THE MEETING MINUTES FOR AUGUST 17, 2020.

Trustee Long moved to approve the August 17, 2020 meeting minutes as amended, second by Trustee Hill and approved by a voice call of all Trustees present.

Ayes: Trustees: Hanson, Hower, Long, Hill

Nays: None

4B)READING AND APPROVAL OF THE EXECUTIVE MEETING MINUTES FOR AUGUST 17, 2020. Trustee Hill moved to approve as amended and keep closed the August 17, 2020 executive meeting minutes, second by Trustee Long and approved by a voice call of all Trustees present.

Ayes: Trustees: Hanson, Hower, Long, Hill

Nays: None

4C)READING AND APPROVAL OF THE SPECIAL MEETING MINUTES FOR AUGUST 21, 2020. Trustee Long moved to approve the August 21, 2020 meeting minutes, second by Trustee Hower and approved by a voice call of all Trustees present.

Ayes: Trustees: Hanson, Hower, Long, Hill

Nays: None

4D)READING AND APPROVAL OF THE EXECUTIVE MEETING MINUTES FOR AUGUST 21, 2020 SPECIAL MEETING. Trustee Long moved to approve and keep closed the August 21, 2020 executive meeting minutes, second by Trustee Hill and approved by a voice call of all Trustees present.

Ayes: Trustees: Hanson, Hower, Long, Hill

Nays: None

4E) REPORT FROM RECORDING SECRETARY- Nothing to report.

5) PUBLIC COMMENT – John Schaller, Lake Barrington thanked the District for service provided to the Lake Barrington residents.

6) ATTORNEY REPORT – A written report was provided, a letter was sent to Palatine Rural on the hydrant damage, but has not received a response. The Hearing was completed on 1001 S. Hough, and a decision will be at the October meeting. The tax levy worksheet will be provided at the October meeting.

7) FINANCIAL REPORT

7A) PURCHASE REQUISITIONS FROM 08/18/20-09/21/2020 – Trustee Hower moved to approve the purchase requisitions from 08/18/2020-09/21/2020 for \$39,296.94. Trustee Long second. Upon roll call the following answered:

Ayes: Trustees: Hanson, Hower, Long, Hill

Nays: None

7B) TREASURERS REPORT AND FUND TRANSFER: Trustee Hower moved to approve the Treasurers Report for September with total receipts of \$515,596.89, disbursements of \$534,378.36 leaving a negative balance of \$18,781.47 as amended. Trustee Long second. Upon roll call the following answered:

Ayes: Trustees: Hanson, Hower, Long, Hill,

Nays: None

7C) TREASURERS REPORT AND FUND TRANSFER –Trustee Hower moved to transfer \$60,000 from the money market to the checking account and \$39,000 from the ambulance account to the money market account. Trustee Long second. Upon roll call the following answered:

Ayes: Trustees: Hanson, Hower, Long, Hill,

Nays: None

8) DIVISION REPORTS

8A) PUBLIC INFORMATION REPORT – Ryan McKeon is working on Fire Prevention Month and National Fire Protection Week.

9) REPORT BY CHIEF AND ASST. CHIEFS –Written report provided.

10) UNFINISHED BUSINESS – No unfinished business.

11) NEW BUSINESS

11A) CONSIDERATION AND POSSIBLE APPROVAL OF A RESOLUTION AUTHORIZING EXECUTION OF THE EMERGENCY MEDICAL TRANSPORTATION INTEGRATED DISCLOSURE AND MEDICAID COST REPORT. This is a follow-up to provide help with Medicaid costs. Emergency Medical Transportation will provide the District the actual costs per call. Trustee Hower moved to approve resolution 2020-7 authorizing the execution of the Emergency Medical Transportation Integrated Disclosure and Medicaid Cost Report. Trustee Hill second. Upon roll call the following answered:

Ayes: Trustees: Hanson, Hower, Long, Hill

Nays: None

11B) CONSIDERATION AND POSSIBLE APPROVAL OF A RESOLUTION AUTHORIZING AND DIRECTING THE PRESIDENT TO EXECUTE ADDENDUM #1 OF THE AGREEMENT

BETWEEN BARRINGTON COUNTRYSIDE FIRE PROTECTION DISTRICT AND PARAMEDIC SERVICES OF ILLINOIS INC. Trustee Long moved to approve the resolution authorizing and directing the president to execute addendum #1 of the agreement between Barrington Countryside Fire Protection District and Paramedic Services of Illinois, Inc. Trustee Hower second. Upon roll call the following answered:
Ayes: Trustees: Hanson, Hower, Long, Hill
Nays: None

11C) CONSIDERATION AND POSSIBLE APPROVAL OF AN ORDINANCE DECLARING SURPLUS PROPERTY AND AUTHORIZING AND APPROVING THE DISPOSAL OF SAID EQUIPMENT. Trustee Hower moved to approve the ordinance declaring surplus property and authorizing and approving the disposal of said equipment. Trustee Long second. Upon roll call the following answered:
Ayes: Trustees: Hanson, Hower, Long, Hill
Nays: None

The Trustees discussed the surplus engine, cost of maintaining this engine and if this engine should be used for testing dry hydrants and training. The appraisal of the surplus engine came in between \$120,000 and \$130,000.

11D) CONSIDERATION AND POSSIBLE APPROVAL OF THE SALE OF THE 2011 E-ONE TYPHOON FIRE TRUCK ENGINE VIN 4ENRAAA83B1006838 TO THE SPRING GROVE FIRE PROTECTION DISTRICT. Trustee Long moved to approve the sale of the 2011 E-one Typhoon Fire Truck engine VIN 4ENRAAA83B1006838 to the Spring Grove Fire Protection District for \$125,000.00. Trustee Hill second. Upon roll call the following answered:
Ayes: Trustees: Hanson, Hower, Long, Hill
Nays: None

11E) CONSIDERATION AND POSSIBLE APPROVAL OF A STRATEGIC PLAN FACILITATOR. Trustee Hower and Trustee Hill interviewed 2 Strategic Planning facilitators and recommends EPI. There are 5 steps to his proposal and plans to have it completed in January. This strategic plan is for the Board not the fire department. Trustee Hower moved to approve the EPI proposal and authorize the proposal to be signed by the District Treasurer. Second by Trustee Long. Upon roll call the following answered:
Ayes: Trustees: Hanson, Hower, Long, Hill
Nays: None

11F) CONSIDERATION AND POSSIBLE APPROVAL OF A PILOT AUTO PAYMENT PROJECT. Trustee Hower would like to test the auto payments and would like to pick 5 vendors for a test. The vendors would be Adnet, Air-One Equipment, Call One, Cuba Township and US Gas. Trustee Hower moved to approve a pilot auto payment project. Second by Trustee Long. Upon roll call the following answered:
Ayes: Trustees: Hanson, Hower, Long, Hill
Nays: None

12)EXECUTIVE SESSION- None

13)OTHER BUSINESS DESIGNATED BY PRESIDING OFFICER – PSI could not be at the meeting tonight but will be at next month's meeting, which will include benefits for the staff. Staff will also be given a presentation on benefits and investments.

14) **ADJOURNMENT** – Upon the motion by Trustee Hill second by Trustee Long and approved unanimously by a voice call of all Trustees present, the meeting was adjourned at 7:13pm.

Respectfully submitted



Trustee Hill
Secretary