

**MINUTES OF THE MEETING OF THE BARRINGTON COUNTRYSIDE FIRE
PROTECTION DISTRICT
MARCH 17, 2014**

The regular meeting of the Board of Trustees of the Barrington Countryside Fire Protection District was held on Monday, March 17, 2014 at 6:30pm at Station #3, 22222 N Pepper Rd., Lake Barrington, Illinois.

1) CALL TO ORDER BY PRESIDING OFFICER. Trustee Rowan called the meeting to order at 6:30pm, upon roll call the following answered:
Present Trustees: Rowan, Long, Heinze, Hill, Struck
Absent: None

PLEDGE OF ALLEGIANCE

3A) READING AND APPROVAL OF THE MINUTES FOR THE FEBRUARY 17, 2014 MEETING.
Trustee Heinze moved to approve the February 17, 2014 meeting minutes, second by Trustee Long and approved by a voice call of all Trustees present.
Ayes: Trustees: Long, Heinze, Hill, Rowan, Struck
Nays: None

3B) READING AND APPROVAL OF THE MINUTES FOR THE MARCH 6, 2014 SPECIAL MEETING
Trustee Long moved to approve the March 6, 2014 meeting minutes, second by Trustee Hill and approved by a voice call of all Trustees present.
Ayes: Trustees: Long, Heinze, Hill, Rowan, Struck
Nays: None

4) CORESPONDENCE- Kim Mueller stated the only correspondence was from Nunda Rural Fire Protection District and no action is necessary.

2A). PRESENTATION OF SPECIAL GUEST. Trustee Heinze recognized Deputy Chief John Feit for his dedication and commitment to the Barrington Countryside Fire Protection District. Trustee Heinze congratulated Deputy Chief Feit on 35 years of service to the District. Trustee Heinze declared on behalf of the Barrington Countryside Fire Protection District Board of Trustees, that this training facility be named and known from this day forward as the Deputy Chief John J. Feit Center. Deputy Chief John Feit thanked the Board of Trustees for this honor. Mr. Curran read the resolution honoring John Feit for his 35 years in the Fire Service, and the Fire Protection District names the Meeting Room the Deputy Chief John J. Feit Center as a permanent and lasting tribute to his contributions to the Barrington Countryside Fire Protection District. Trustee Long moved to approve this resolution, second by Trustee Hill and approved by a voice call of all Trustees present.
Ayes: Trustees: Long, Heinze, Hill, Rowan, Struck
Nays: None

5) ATTORNEY'S REPORT -Mr. Curran stated the statements of economic interest will need to be completed and will be done electronically.

6) FINANCIAL REPORT

6A) - PURCHASE REQUISITIONS FROM 2/11/2014-3/10/2014. Trustee Hill moved to approve the purchase requisitions from 2/11/2014 – 3/10/2014. Trustee Struck second. Upon roll call the following answered:
Ayes: Trustees: Long, Hill, Heinze, Rowan, Struck
Nays: None

6B) TREASURERS REPORT – Trustee Long stated there was interest of \$272.52 on the checking account, \$533,317.47 from Cook County, \$2.70 from Lake County and ambulance collection of \$20,441.41. There was personal property tax refund of \$709.19 and Abrams and Abrams collections was \$280.00, for a net total receipts of \$43,807.64 and disbursements of \$482,410.39. Trustee Heinze moved to approve the Treasurers report. Trustee Struck second. Upon roll call the following answered

Ayes: Trustees: Long, Hill, Heinze, Rowan, Struck

Nays: None

Trustee Rowan asked about the Foreign Fire tax check. Kim Mueller and Brett Kinnamon have not received this check yet.

Trustee Hill moved to approve the listed disbursements, Trustee Struck second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Heinze, Rowan, Struck

Nays: None

Trustee Long moved to transfer \$600,000 from the checking account to the Money Market account. Trustee Heinze second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Heinze, Rowan, Struck

Nays: None

Trustee Long stated he met with the certified Public Accountants, Eder, Casella & Co. to discuss the issues and options regarding billing and payments by District to the Village of Barrington (VOB). Trustee Long stated a forensic audit was discussed with a projected cost of over \$100,000. Trustee Long feels a forensic audit was not needed but recommended a letter of agreement and work with them to decide what needs to be audited.

Trustee Long and Chief Swanson met with Sawyer Falduto to look at the current rate of return and recommends the Trustees look over the documents and be put on the agenda for the next meeting.

Trustee Long stated there are no CD's coming due and he reviewed all the transactions in the Barrington Bank account and credit card statement finding no discrepancies.

7) DIVISION REPORTS.

7A) ILLINOIS FIRE CHIEF ASSOCIATION – No report

7B) PUBLIC INFORMATION REPORT – Mr. McKeon stated the timeline on the first quarter newsletter has been pushed back to coincide with the first 100 days of operation.

7C) REPORT BY CHIEF SWANSON – Chief Swanson stated in February the activity totaled 124 emergency responses which included 70 EMS calls, 11 motor vehicle accidents, which produced 61 transported patients, and 19 fire alarms. Chief Swanson stated they are still working with Fire House to use the computer software program for more robust run reports and response details which will be provided in the near future. Chief Swanson stated Al Schlick from the Wauconda Fire Department has been working with the District on a training program and he has been here a couple of days a week with no charge to the District. Chief Swanson would like to temporarily have Division Chief Al Schlick fill the training position for the District giving him authority to oversee training. The Trustees feel this is a good idea. Chief Swanson stated on January 1st the fine structure for Medicare will increase to 3%, so the District will see a push from the hospitals to defer some of the patients into home health care. Chief Swanson stated Chief Kheher has partnered a joint Certified Fire Apparatus Engineers class, saving thousands of dollars so the District employees will be Certified Fire Apparatus Engineers. Lt Chief Eilkin will assist in the instruction. Chief Swanson has spoken with Chief Clemmensen, Palatine

Rural Fire District today, they need to reduce their staffing from 3 to 2. So they will operate a 2 person Fire Engine and a 2 person ambulance from time to time. Chief Swanson did agree that a 2 man Fire Engine is acceptable on EMS calls and non-structural responses, because the District is jointly responding, but any report of a fire or any structural response the District wants 3 people to respond which is consistent with the MABAS requirements. Chief Swanson stated he will meet with Chief Clemmensen to go over this in detail. Trustee Heinze asked if this was economically driven and is tied in with the upcoming request for the referendum change. Chief Swanson stated he believes it is economical and due to the upcoming referendum change. Trustee Rowan asked for the dates for the Fire Arms Safety Training. Chief Swanson will get this information to the Trustees.

8) UNFINISHED BUSINESS

8A) LONG-TERM PLANNING/THIRD STATION FOR DISTRICT - Trustee Heinze will be working with John Feit on a plan for a 3rd station in the Southeastern portion of the District. Trustee Heinze stated they will be meeting this Friday for practical solutions for the 3rd Station.

8B) REPLACEMENT SIGNAGE FOR STATION'S 1 AND 2. Trustee Rowan stated all the signage at Station 2 is complete except for one shield, and Station 1 will begin replacements as soon as the weather breaks.

8C) WEBSITE UPDATE – Trustee Rowan stated he is looking for website vendors

8D) DESIGNATED AUDIT – Trustee Hill would like to review the proposal and table it for next month.

8E) PSI BOND – Trustee Hill stated the Bond that was issued by PSI with their initial proposal was never returned to them. Trustee Hill stated Mr. Kinnamon will review the deposits to see if the Bond has been deposited into the account. Trustee Hill stated all of the other bonds have been returned. Mr. Curran stated it is a \$69,000 Cashier Check.

9) NEW BUSINESS

9A) PURCHASES AND VENDORS DISTRICT UTILIZES. – Trustee Rowan attended the Lake County Leadership Meeting with Chief Swanson. Trustee Rowan stated the District should include local companies/vendors in our bids for goods and services but cannot give preferential treatment. Trustee Rowan also stated if someone in the District has interest in a company as a policy they cannot be used.

9B) NON-EMERGENCY USE OF DISTRICT STAFF VEHICLES BY TRUSTEES – Trustee Heinze stated their needs to be a policy/procedure for operation of District vehicles. Chief Swanson and Rich Curran will work on this policy.

9C) POSSIBLE PURCHASE OF RESCUE/PUMPER/SQUAD – Trustee Rowan presented a proposal from Fire Service Inc. to purchase a 2012 rescue squad pumper demo at a substantial cost saving. Trustee Rowan stated it would replace 3 vehicles currently in the inventory. Trustee Rowan stated this would relieve the overcrowding at Station 2 in a cost effective way and give added capabilities. Captain Asta stated there is an overcrowding issue at Station 2, the concept is to turn one vehicle into a squad and an engine. Captain Asta stated they want this to be fully functional as EMS, a squad and an engine. Captain Asta stated this demo can hold all the hose, EMS and extrication equipment. Trustee Rowan stated the original quote for this demo was \$430,000.00. A brand new one would be \$517,047.00. Trustee Rowan stated they are offering the District \$100,000 for 3611, \$30,000 for the rescue and \$10,000 for 3616, which would bring it down to \$290,000 for this vehicle, which includes front intake, auto loop system, back up camera, and a \$5000 shelving/drawer allowance. Trustee Rowan stated the staff requested the lite tower, ground ladder, LED lights, shelving, motor tank lights and hard suction. Trustee Rowan stated the total price with trade-ins would be \$318,550.00 Deputy Chief Feit stated this allows Barrington Countryside Fire Protection District to show up to a fire with 10,000 gallons of water. John Feit stated this piece of equipment will eliminate any construction costs for expansion of Station 2. Trustee Hill is concerned with the amount of money that is being spent on

equipment. Trustee Struck asked about the age of usefulness and maintenance on the present vehicles. John Feit stated the front line engine at Station 1 was already in reserve before the separation. John Feit stated the busiest vehicle is the reserve engine because there is basic maintenance, unexpected failures and the District does not have a reserve engine. Trustee Rowan stated the vehicles should last longer because preventive maintenance will be conducted on all the vehicles. Trustee Rowan stated when the separation of equipment was done the squad was estimated at \$60,000 and the trade-in is \$30,000, but most of the value was in the equipment which the District is keeping. 3611 was appraised at \$190,000 with the VOB and trade-in is \$100,000. Trustee Rowan stated 3 different vendors appraised these vehicles. Trustee Hill asked if there was any additional equipment needed for this vehicle. Captain Asta stated it would probably be another \$30,000 for extrication equipment and tools. Trustee Heinze moved to approve the accepted proposal for purchase of the combination engine, subject to written agreement to be approved by the attorney, not to exceed \$318,550.00. Trustee Long second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Heinze, Rowan, Struck

Nays: None

9D) ADDENDUM- PARAMEDIC SERVICES OF ILLINOIS CONTRACT. Chief Swanson provided the addendum to the contract with PSI. Chief Swanson stated this includes all the additions that have been made to the contract. Rich Curran has reviewed the addendum. Trustee Heinze moved to approve the resolution approving and authorizing the execution of the agreement with PSI. Trustee Struck second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Heinze, Rowan, Struck

Nays: None

9E) SURPLUS EQUIPMENT/PROPERTY – STATION 1 – Chief Swanson provided a list of property at Station 1 that is no longer needed or broken. Trustee Hill moved to approve the resolution declaring the list of items surplus and to be disposed of properly. Trustee Long second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Heinze, Rowan, Struck

Nays: None

Trustee Rowan requested verification that the items listed do not have any possible connection with the VOB or Foreign Fire. Chief Swanson confirmed nothing on the list has any connection with the VOB or Foreign Fire. Chief Swanson stated these items will be taken off the asset list.

9F)- RESOLUTION AUTHORIZING A 401 (A) DEFERRED COMPENSATION – Tabled until next month

9G)- RESOLUTION FOR FIRE RECOVERY SERVICES/ ANCILLARY SERVICES – Tabled until next month

9H) OTHER BUSINESS DESIGNATE BY THE PRESIDING OFFICER. – Trustee Rowan stated all the change orders are in on the new engine with a cost of about \$422,000 and the change orders on the new tender added about \$2600.00 for a total of \$221,000. Trustee Rowan asked for the website on the progress of the new tender to be forwarded to the Trustees. Trustee Hill stated Legislative Day will be in Springfield in April and Trustee Hill, Trustee Long, Chief Swanson, and Trustee Struck will attend. Trustee Hill stated there is legislation regarding boards being elected or appointed and feels the District should be aware of these items. Trustee Hill will send the website information to the Trustees in regards to contacting the appropriate legislators.

10) PUBLIC COMMENT - No Comments

11)-EXECUTIVE SESSION- Trustee Hill moved to recess to closed session at 8:11pm for the purposes of lease, sale, trade and/or purchase of District properties pursuant to 5ILCS 120/2 © (6) l(lease or

sale), (c) (5) purchase of real property, (c) (11) litigation and (c) (1) personnel issues requesting John Feit, Chief Swanson, Kim Mueller, Carol Sellner and Rich Curran attend the close session. Second by Trustee Struck. Upon roll call the following answered:
Ayes: Trustees: Long, Hill, Heinze, Rowan, Struck
Nays: None

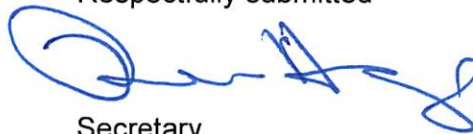
The meeting resumed at 8:30pm

In attendance: Trustees: Long, Hill, Heinze, Rowan, Struck

12) POSSIBLE ACTION- No action needed.

13)-ADJOURMENT – Upon the motion by Trustee Long, second by Trustee Hill and approved unanimously by a voice call of all Trustees present the meeting was adjourned at 8:31pm

Respectfully submitted



Secretary
Paul Heinze