

MINUTES OF THE MEETING OF THE BARRINGTON COUNTRYSIDE FIRE
PROTECTION DISTRICT
FEBRUARY 15, 2016

The regular meeting of the Board of Trustees of the Barrington Countryside Fire Protection District (BCFPD) was held on Monday, February 15, 2016 at 6:30 pm at Station #1, 22222 N Pepper Rd., Lake Barrington, Illinois.

1) PLEDGE OF ALLEGIANCE

2) CALL TO ORDER BY PRESIDING OFFICER -Trustee Long called the meeting to order at 6:30 pm, upon roll call the following answered:

Present Trustees: Long, Hill, Hanson, Heinze, Struck

Absent: None

3) CORRESPONDENCE

3A) CONTACT CARDS – Trustee Long stated 5 contact cards were received all with the satisfaction rating of 5 with only one 4 in regards to response time. Trustee Long stated thank you notes were received from Buffalo Grove regarding the Flint Michigan water donation and the City of Elgin for help with a fire.

3B) LEGISLATIVE UPDATE- No Report.

4A) READING AND APPROVAL OF THE MEETING MINUTES FOR FEBRUARY 15, 2016.

Carol Sellner stated there were two changes, one was the spelling of a name and the other was the date change in the purchase requisitions which have been corrected. Trustee Hanson moved to approve the February 15, 2016 meeting minutes, second by Trustee Struck and approved by a voice call of all Trustees present.

Ayes: Trustees: Long, Hill, Heinze, Hanson, Struck

Nays: None

4B) READING AND APPROVAL OF THE EXECUTIVE SESSION MEETING MINUTES OF FEBRUARY 15, 2016. Trustee Hill moved to approve and keep closed the February 15, 2016 executive session meeting minutes, second by Trustee Struck and approved by a voice call of all Trustees present.

Ayes: Trustees: Long, Hill, Hanson, Heinze, Struck

Nays: None

4C) REPORT FROM RECORDING SECRETARY- Carol Sellner stated there is nothing in addition to what is on the agenda.

5) PUBLIC COMMENT – No Public Comment

6) ATTORNEY REPORT - Mr. Curran provided a written report and served termination notice to CenCom by certified mail with an end date of January 31, 2017. Mr. Curran provided comments on the Northwest Central agreement and the accident claim release was prepared and proceeds were sent.

7) FINANCIAL REPORT

7A) - PURCHASE REQUISITIONS FROM 1/18/2016-2/14/2016 - Trustee Heinze moved to approve the purchase requisitions from 1/18/2016-2/14/2016. Trustee Hill second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Heinze, Struck

Nays: None

7B) TREASURERS REPORT AND FUND TRANSFER– Trustee Hill stated total receipts were \$66,894.61, with disbursements of \$452,941.29, leaving a negative balance of \$417,812.79 in the checking account. Trustee Hill moved to approve the Treasurers Report. Trustee Struck second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Heinze, Struck

Nays: None

Trustee Hill moved to approve the disbursements of \$452,941.29. Trustee Heinze second.

Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Heinze, Struck

Nays: None

Trustee Hill moved to transfer \$435,000 from the Money Market account to the checking account, \$33,190.00 from the ambulance fund to the Money Market account and transfer \$307.00 to the petty cash checking account. Trustee Struck second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Heinze, Struck

Nays: None

Trustee Hill stated he will meet with John Haniotes to see if there is any opportunity for a higher interest rate.

8) DIVISION REPORTS

8A) PUBLIC INFORMATION REPORT – Mr. McKeon provided his written report.

8B) REPORT BY CHIEF SWANSON/DEPUTY CHIEF WENSCHHOF – Chief Swanson provided a written report, stating they are working with Andres, for compliance with new Public Act 99-0454 in regards to billing and collections. Chief Swanson stated he is meeting daily with Deputy Chief Kreher in regards to administrative matters at the Fire District. Chief Swanson stated the strategic planning work groups are being formed and the Deputy Chiefs are coordinating the goals and meeting dates. Chief Swanson stated he is working with East Dundee to update the grid signs which are marked incorrectly. Deputy Chief Wenschhof provided a written report, stating over the last month squad 3 has reduced response times during their periods of operation, however a full time home is needed for this squad. Deputy Chief Wenschhof stated Asst. Chief Motisi is doing a great job conducting daily training. Deputy Chief Kreher provided a written report and stated he met with Good Shepard Hospital regarding their construction and the alarms which will be taken down for a week, but there is a fire watch. Deputy Chief Kreher stated he would like to put on the agenda the antique fire truck show in May, and an appreciation dinner for the firefighters, using the Foreign Fire tax. Deputy Chief Kreher would like to initiate a chaplain program at the District. Asst. Chief Asta stated the vehicle that was stationed at Willow Creek will need to go in for repairs costing approximately \$1500.00 and they are looking into options to maintain heat in the cab. Asst. Chief Asta stated the new staff car is on budget and should be available for pick up next week and the second Humvee is being painted. Asst. Chief Asta stated the larger SUVs are falling off the state bid purchasing list. Asst. Chief Asta suggests purchasing the 2016 explorer before March 4, 2016

for just under \$28,000. Asst. Chief Asta stated the office build out should start next Monday. Asst. Chief Motisi stated an 80 hour orientation program was implemented for new employees, 4 members have gone thru the program, which is reinforced by a comprehensive 12 month probationary program. Asst. Chief Motisi stated McHenry County College would like the District to host the firefighter hazmat operations program in the fall. Asst. Chief Motisi stated Ryan Wendt and Sean Hurt are now provisional paramedics, Devon Lampanosa is attending a paramedic program and Anthony Marzulli is his designated preceptor for this process and he is slated to be finished in June. Asst. Chief Motisi stated focus for health and safety was on slips, trips, and falls. The District sent over 20 cases of water to Flint Michigan for public service workers.

9A) FACILITY PLANNING & PLACEMENT – Deferred

9B) ORDINANCE – ESTABLISHMENT OF PENSION FUND BOARD- Deferred

9C) CONSIDERATION AND POSSIBLE APPROVAL OF A RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF THE DISPATCH SERVICES AGREEMENT BETWEEN NORTHWEST CENTRAL DISPATCH SYSTEM AND BCFPD – tabled for the next meeting.

10) NEW BUSINESS

10A) DISCUSSION OF SELECTION OF AUDITOR – Trustee Long stated he received an auditor proposal. Trustee Long recommends staying with the current auditor for at least another year. Trustee Hanson suggests getting an unsolicited bid. Trustee Struck suggests looking at the auditor every 3 years. Trustee Heinze suggested communicating to the company when bids will be accepted for auditors.

10B) POSSIBLE PURCHASE OF A STAFF VEHICLE – Trustee Heinze moved to purchase the staff vehicle as proposed not to exceed \$44,000. Second by Trustee Struck. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Heinze, Struck

Nays: None

10F) –OTHER BUSINESS DESIGNATED BY PRESIDING OFFICER– Trustee Heinze suggests the Board go thru an evaluation for a determination of credit, financing, or paying for the build out and staff car.

11) EXECUTIVE SESSION- Trustee Hanson moved to recess to closed session at 7:12pm for the purposes of lease, sale, trade and/or purchase of District properties pursuant to 5ILCS 120/2 © (6) l(lease or sale), (c) (5) purchase of real property, (c) (11) litigation and (c) (1) personnel issues, requesting Carol Sellner, Rich Curran, Chief Swanson, Deputy Chief Wenschhof, and Deputy Chief Kreher attend the closed session. Second by Trustee Struck. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Heinze, Struck

Nays: None

The meeting resumed at 8:24 pm. In attendance: Trustees: Long, Hill, Heinze, Struck and Hanson.

12) POSSIBLE ACTION REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION –

Trustee Struck moved to pay the bill from the Village of Barrington regarding the PSEBA and deferred IMRA deductible expenses. Trustee Hill second. Upon roll call the following answered:
Ayes: Trustees: Long, Hill, Hanson, Heinze, Struck
Nays: None

13) ADJOURNMENT – Upon the motion by Trustee Hill, second by Trustee Struck and approved unanimously by a voice call of all Trustees present, the meeting was adjourned at 8:25 pm

Respectfully submitted
Secretary

Trustee Struck