

**MINUTES OF THE MEETING OF THE BARRINGTON COUNTRYSIDE FIRE
PROTECTION DISTRICT
OCTOBER 19, 2015**

The regular meeting of the Board of Trustees of the Barrington Countryside Fire Protection District (BCFPD) was held on Monday, October 19, 2015 at 6:30 pm at Station #1, 22222 N Pepper Rd., Lake Barrington, Illinois.

1) PLEDGE OF ALLEGIANCE

2) CALL TO ORDER BY PRESIDING OFFICER -Trustee Long called the meeting to order at 6:30 pm, upon roll call the following answered:

Present Trustees: Hanson, Long, Hill, Struck, Heinze

Absent: None

3) CORRESPONDENCE

3A) THANK YOU LETTER – FOX LAKE FIRE DISTRICT – Thanking the District for supporting the community.

3B) CONTACT CARDS – Chief Swanson stated 2 contact cards were received and both had ratings of 5 plus.

3C) IPRF LOSS CONTROL LETTER – Chief Swanson stated this is in regards to the annual loss control analysis visit.

3D) LEGISLATIVE UPDATE- Trustee Hill stated there is a legislative summit on October, 28, 2015.

4) MINUTES

4A) READING AND APPROVAL OF THE MEETING MINUTES FOR SEPTEMBER 21, 2015.

Trustee Heinze moved to approve the September 21, 2015 meeting minutes, second by Trustee Struck and approved by a voice call of all Trustees present.

Ayes: Trustees: Long, Hill, Hanson, Struck, Heinze

Nays: none

4B) READING AND APPROVAL OF THE EXECUTIVE SESSION MEETING MINUTES OF SEPTEMBER 21, 2015. Trustee Hill moved to approve and keep closed the September 21, 2015 executive session meeting minutes, second by Trustee Heinze and approved by a voice call of all Trustees present.

Ayes: Trustees: Long, Hill, Struck, Hanson, Heinze

Nays: None

4C) READING AND APPROVAL OF THE SPECIAL EXECUTIVE SESSION MEETING MINUTES OF SEPTEMBER 15, 2015. Trustee Hill moved to approve and keep closed the

September 15, 2015 special executive session meeting minutes, second by Trustee Struck and approved by a voice call of all Trustees present.

Ayes: Trustees: Long, Hill, Struck, Hanson, Heinze

Nays: None

4D) REPORT FROM RECORDING SECRETARY- Carol Sellner stated there is nothing in addition to what is on the agenda.

5) PUBLIC COMMENT – No Public Comment

6) ATTORNEY REPORT - Mr. Curran stated he worked with Doug Taveirne on the Tax Levy report. Rich Curran stated a check to the Village of Barrington (VOB) was not cashed and recommends nothing be done with this check, because of the litigation. Rich Curran advised the Illinois Association Fire Protection District of Trustee Hanson's appointment.

7) FINANCIAL REPORT

7A) - PURCHASE REQUISITIONS FROM 9/11/2015-10/15/2015 - Trustee Hill moved to approve the purchase requisitions from 9/11/2015–10/15/2015. Trustee Struck second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Struck, Hanson, Heinze

Nays: None

7B) TREASURERS REPORT AND FUND TRANSFER– Trustee Hill stated total receipts were \$329,805.41, with disbursements of \$513,609.81, leaving a negative balance of \$239,659.39 in the checking account. Trustee Hill moved to approve the Treasurers Report. Trustee Heinze second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Struck, Heinze

Nays: None

Trustee Hill moved to approve the disbursements of \$513,609.81. Trustee Struck second.

Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Struck, Heinze

Nays: None

Trustee Hill thanked Kinnamon and the department for doing a great job getting the bills paid this month.

Trustee Hill moved to transfer \$255,000 from the Money Market account to the checking account and \$45,000 from the ambulance fund to the Money Market account. Trustee Heinze second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Struck, Heinze

Nays: None

8) DIVISION REPORTS

8A) ILLINOIS FIRE CHIEFS ASSOCIATION (IFCA) – No one in attendance.

8B) PUBLIC INFORMATION REPORT – Mr. McKeon provided his written report.

8C) REPORT BY CHIEF SWANSON/DEPUTY CHIEF WENSCHHOF – Chief Swanson met with the Village of South Barrington regarding the repair of the dry hydrants. Chief Swanson stated there are 10 that were out of service that now are being repaired, once these are completed they will begin to look at those hydrants that had very low flows. Trustee Hanson asked the cost of repair. Chief Swanson stated anywhere from \$1000 to \$3000 per hydrant. Deputy Chief Wenschhof and Asst. Chief Kreher provided a written report. Trustee Heinze provided a brief memorandum of the public relations and community outreach committee which continues to have a positive impact in the community. Deputy Chief Asta provided pictures of

the Humvee, which is back at the body shop to redo the paint, but is still coming in under budget and should be delivered in November. Deputy Chief Asta stated the vehicle was picked up from Morengo School District and next will be to install lights and siren. Deputy Chief Asta stated there was a preconstruction meeting for the generator install at Station 2 and work should be starting next week and information was forwarded to Barrington Hills. Deputy Chief Asta stated the sealcoating would be done in the spring.

9) UNFINISHED BUSINESS

9A) FACILITY PLANNING & PLACEMENT – Discussed in closed session

9B) TUITION/TRAINING REIMBURSEMENT PROGRAM– Leave on the agenda for next meeting.

9C) ORDINANCE – ESTABLISHMENT OF PENSION FUND BOARD- Rich Curran suggested leaving this on the agenda for next meeting.

10) NEW BUSINESS

10A) NORTHERN ILLINOIS FIRE MUSEUM DONATION – Trustee Heinze moved to approve a \$500 donation for the Northern Illinois Fire Museum. Trustee Hill second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Struck, Heinze

Nays: None

10B) RECOGNITION OF JIM FEIT RETIREMENT – Trustee Long stated Jim Feit is the Chief of the Fire Prevention Bureau at the VOB and is retiring on October 28, 2015, and suggests the District recognize his contributions. Trustee Hanson suggested a letter be prepared before his retirement and then followed by a plaque or resolution. Chief Swanson suggested a not to exceed \$200.00 so they can present something to him at the day of his retirement and include a letter regarding a resolution. Trustee Heinze moved to authorize the purchase of a recognition award not to exceed \$200.00 and prepare a letter and honorary resolution recognizing his contribution. Trustee Hill second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Struck, Heinze

Nays: None

10C) DISCUSS 2015 TAX LEVY AND SET TAX LEVY DETERMINATION – Rich Curran provided a report with memo from Doug Taveirne, stating the tax cap is .08%, estimating a .5% for new property. Mr. Taveirne recommends a 4.9 factor which should cover any new property. Trustee Long stated there are a number of new homes in the District north of Penny Road. Trustee Hill moved to set the tax levy determination of a 4.9% increase for this year's levy. Trustee Struck second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Struck, Heinze

Nays: None

Rich Curran will meet with Doug and put together the levy to be approved at the November meeting.

10D) –OTHER BUSINESS DESIGNATED BY PRESIDING OFFICER– No other business.

11) EXECUTIVE SESSION- Trustee Struck moved to recess to closed session at 7:05pm for the purposes of lease, sale, trade and/or purchase of District properties pursuant to 5ILCS 120/2 © (6) l(lease or sale), (c) (5) purchase of real property, (c) (11) litigation and (c) (1)

personnel issues, requesting Carol Sellner, Rich Curran, Chief Swanson, Deputy Chief Wenschhof, Asst. Chief Kreher, and Asst. Chief Asta, to attend the closed session. Second by Trustee Hill. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Struck, Heinze

Nays: None

The meeting resumed at 8:12 pm. In attendance: Trustees: Long, Hill, Hanson, Heinze and Struck

12) POSSIBLE ACTION REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION –

Trustee Struck moved to promote Asst. Chief Kreher to Deputy Chief of Administration, confirm Deputy Chief Wenschhof of Operations and to promote Scott Motisi to full time Training Officer. Second by Trustee Heinze. Upon roll call the following answered:

Trustees: Long, Hill, Hanson, Struck, Heinze

Nays: None

13) ADJOURNMENT – Upon the motion by Trustee Struck, second by Trustee Heinze and approved unanimously by a voice call of all Trustees present, the meeting was adjourned at 8:14 pm

Respectfully submitted


Secretary
Trustee Struck