

MINUTES OF THE SPECIAL MEETING OF THE BARRINGTON COUNTRYSIDE FIRE
PROTECTION DISTRICT
JUNE 9, 2014

A special meeting of the Board of Trustees of the Barrington Countryside Fire Protection District was held on Monday, June 9, 2014 at 6:30pm at Station #1, 22222 N Pepper Rd., Lake Barrington, Illinois.

1) CALL TO ORDER BY PRESIDING OFFICER Trustee Long called the meeting to order at 6:30pm, upon roll call the following answered:
Present Trustees: Rowan, Long, Heinze, Hill, Struck
Absent: None

PLEDGE OF ALLEGIANCE

2) VILLAGE OF BARRINGTON (VOB) TRUE-UP BILL AND SUPPORTING DOCUMENTATION-
Trustee Long stated he met with Mr. Kinnamon, Kim Mueller, Trustee Hill and Mr. Taveirne to review the bills from the VOB and the consensus of the meeting was to request clarification for some items on the bill and prepare a letter to the VOB. Trustee Hill moved to send the prepared letter to Jason Hayden for clarification from the VOB. Trustee Struck second. Upon roll call the following answered:
Ayes: Rowan, Long, Heinze, Hill, Struck
Nays: None

Trustee Hill stated the District should pay the items on the bill that are not in question, and hold payment on questionable items.

Trustee Long stated Kim Mueller prepared a spreadsheet of items on the VOB bill that she and Don Wenschhof feel are reasonable amounts and those they felt require further investigation. Trustee Long stated the spreadsheet should be reviewed to decide which items should be paid and then Mr. Kinnamon will issue a check to the VOB. Trustee Rowan stated the uniform badges that appear on the VOB bill should not be paid because it was after the 1st of the year. Trustee Rowan asked about the Minor Electric Public Radio Circuit Review. Don Wenschhof stated he feels the VOB is going thru and identifying the telephone lines that come from CemCom into public safety. Chief Swanson stated the District asked the VOB to identify which circuits could be cut with the new District telephone system. Kim Mueller stated this bill indicated it was split between public safety and public works and the Districts half would be the public safety portion. Trustee Heinze asked if the account numbers and the dates did not go past the Jan 1, 2014 date. Trustee Heinze does not understand why the District had to wait until May to receive a bill when the bill was received months earlier. Trustee Heinze feels there needs to be a cutoff date for acceptance of bills from the VOB. Trustee Heinze stated the District needs to verify that the District is getting copies of original bills or a summary from the VOB indicating the District portion according to their analysis. Trustee Heinze stated verification of the accounts, bills and the proportioned amounts need to be checked. The Trustees thanked Kim for the excellent report. Trustee Heinze asked for a level of confidence on the bills identified for payment. Kim stated her confidence level on the bills that she has identified for payment is 9.9. Trustee Long stated some items were obviously correct and does not feel an accountant was needed for these items. Trustee Hill questioned the dues for Rotary and why is the District paying this entire bill, when it should be split with the VOB. Trustee Hill stated he remembers the District requested things be held from December 1 – Dec 31 because there were questions of bill accuracy. Don Wenschhof stated Kim has looked at the bills and identified those she feels confident paying, but they will go back and look at all the December bills. Rich Curran stated the biggest part of the bill is for salaries and Irma. Mr. Curran stated the payrolls are listed for December and asked if salaries were included in the January bill. Kim Mueller stated there were salaries for the Fire Fighters on the January bill, but there were no salaries for administrative costs. Mr. Curran asked about the \$160,000 in salary on this true-up bill. Trustee Long

stated this is one of the questions listed in the VOB letter that was just approved, and is not listed for payment. Trustee Heinze suggested getting a statement from the VOB that all the bills have been sent. Trustee Heinze stated the pension will be treated separately, but he is concerned about the operating costs and bills going on forever. Trustee Long asked if that should be added to the letter. Trustee Heinze stated the letter should state that payment cannot be considered until all bills have been received by the District. Trustee Heinze feels the obvious things should be paid but if the documentation has not been received on bills then they should not be paid until the bills can be verified. Trustee Heinze feels a deadline should be established for submission of bills. Trustee Long stated the Rotary should be questioned. Kim Mueller stated the VOB puts the full amount of the invoice and then at the bottom of the bill it is split in half. Kim Mueller stated there was an explanation in the packet from the VOB stating 100% of the Jan 3rd 2014 payroll which includes December 15, 2013 thru December 28, 2013 plus 20% of Jan 17, 2014 payroll for the last 2 days in December 2013 which is the \$172,000. Kim stated she cannot comment as to whether that number is valid or not, because she could not come up with the same dollar amounts. Trustee Heinze stated they need to provide documents on bills and expenses. Trustee Struck stated the math needs to be shown on how amounts were calculated. Trustee Hill questioned what constitutes a month for the VOB. Trustee Long stated this is being questioned in the letter that will be sent to the VOB. Trustee Long recommended the District pay half of the amounts listed in the green on the presented spreadsheet and hold all the red and yellow items pending further clarification and documentation for a total payment of \$14,067.94. Trustee Heinze moved to pay \$14,067.94 to the VOB and to hold back the other bills for review with a letter indicating parameters and timelines. Trustee Hill second. Upon roll call the following answered:
Ayes: Trustees: Long, Hill, Heinze, Rowan, Struck
Nays: None

John Feit stated the light bulbs are continuous maintenance of a specific building and the maintenance should go with the building. Trustee Rowan stated the VOB is charging the District for taking the patches off their uniforms.

Trustee Long asked why the Irma items were greyed out. Kim Mueller stated she did not find any issues however she does not know how they calculate what the District pays. Trustee Long stated this was also asked in the letter. Kim Mueller asked if the Irma portion should be paid. The Trustees responded that should not be paid.

3B) VOB PSEBA BENEFITS BILL AND SUPPORTING DOCUMENTATION. – Trustee Long stated he talked with Trustee Hill and they felt an actuary and an accountant should look at this. Trustee Heinze moved to send the PSEBA bills to the designated actuary and accountant for verification, review and analysis. Trustee Struck second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Heinze, Rowan, Struck
Nays: None

Trustee Rowan asked if this was for assuming the lifetime and disability benefits and if so the IGA states the District can pay them on a yearly basis. Trustee Long stated this was discussed at the meeting and Doug Taveirne stated the District has options. The District can pay on a yearly basis or a lump sum, both would need to be verified by an actuary. The VOB bill reflects the current and future value, as well as what the District owes. Trustee Long stated there are a number of issues to take into consideration, the children of the Fire Fighter who died reaches age 26, is that cutoff calculated in. Does it calculate when the Fire Fighter reaches 65, this needs to be reviewed by an actuary and decide to pay a lump sum or pay it on a yearly basis? Trustee Heinze stated he would prefer the annual payment if there is no accrued interest. Trustee Heinze stated the VOB has an unbelievable projection of the pension liability and it is in the tax payer's best interest to have it paid every year unless the lump sum is so attractive, but it should be reviewed by an actuary. Trustee Heinze stated he has been cautioned by Char McLear that the District has overpaid the VOB consistently in recent years. Trustee Heinze stated when he first became a Trustee it was found that the VOB overcharged the District \$125,000 the previous fiscal year, so anytime you can use an actuary or pension expert it is in the tax

payer's best interest. Rich Curran stated this is just the health insurance and the pension will still be coming from the VOB, but agrees if a lump sum is going to be paid it needs to be verified by an actuary on behalf of the District. Trustee Rowan stated their needs to be an assurance should it be paid in a lump sum that there is no way to come back in 5 years and say that more money is needed. Trustee Long stated the advantage of the lump sum is theoretically there would not be any other bills, however the downside is that you pay on the dependents until age 26, and if one gets married at 22 that would take her off and a refund would not happen, which would be the argument for doing it on a yearly basis. Trustee Rowan stated the numbers should be verified and then make a decision on how to pay after it comes back from the actuary.

11)-EXECUTIVE SESSION- Trustee Rowan moved to recess to closed session at 7:13pm for the purposes of lease, sale, trade and/or purchase of District properties pursuant to 5ILCS 120/2 © (6) l(lease or sale), (c) (5) purchase of real property, (c) (11) litigation and (c) (1) personnel issues requesting John Feit, Chief Swanson, Carol Sellner, Don Wenschhof, and Rich Curran attend the close session. Second by Trustee Struck. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Heinze, Rowan, Struck

Nays: None

The meeting resumed at 8:03pm. In attendance: Trustees: Long, Hill, Heinze, Rowan, Struck

12) POSSIBLE ACTION- Rich Curran stated a second letter to the VOB should be sent along with the partial payment check, stating the remaining bills are under review and if any additional bills are anticipated, the District expects them by June 30, 2014 or the District will not pay any operational bills beyond that date. Rich Curran stated in the VOB letter they reference the pension bill might not be available until June or July. Rich Curran stated the District can put a deadline on receipt of bills, and does not see any problem with giving a deadline, however he does not feel that will hold up if there was a legitimate bill. Rich Curran stated an engagement letter from an actuary will be needed. Trustee Struck moved to clarify the amount paid tonight to the VOB of \$14,067.94. Second by Trustee Heinze. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Heinze, Rowan, Struck

Nays: None

13)-ADJOURMENT – Upon the motion by Trustee Hill, second by Trustee Struck and approved unanimously by a voice call of all Trustees present the meeting was adjourned at 8:06pm

Respectfully submitted

Secretary
Paul Struck