

**MINUTES OF THE MEETING OF THE BARRINGTON COUNTRYSIDE FIRE
PROTECTION DISTRICT
AUGUST 17, 2015**

The regular meeting of the Board of Trustees of the Barrington Countryside Fire Protection District (BCFPD) was held on Monday, August 17, 2015 at 6:30 pm at Station #1, 22222 N Pepper Rd., Lake Barrington, Illinois.

1) PLEDGE OF ALLEGIANCE

2) CALL TO ORDER BY PRESIDING OFFICER -Trustee Long called the meeting to order at 6:30 pm, upon roll call the following answered:

Present Trustees: Hanson, Long, Hill, Struck, Heinze

Absent: None

3) CORRESPONDENCE

3A) LEGISLATIVE UPDATE - Trustee Hill provided copies of House Bill 781 and 219 which the Governor will be signing.

3B) LETTER – VILLAGE OF BARRINGTON (VOB)- The VOB sent a letter thanking the District for participation in a hazmat incident.

3C) LETTER – VILLAGE OF MUNDELEIN- The Village of Mundelein sent a letter thanking the District for participation in the July 4th parade.

3D) THANK YOU CARD – ILLINOIS FIRE SAFETY ALLIANCE – Illinois Fire Safety Alliance sent a card thanking the District for Battalion Chief Motisi's participation in the Camp I Am Me.

4) MINUTES

4A) READING AND APPROVAL OF THE MEETING MINUTES FOR JULY 20, 2015 - Trustee Hill stated that 11H should say the 401k transfer should be looked into. Trustee Hill moved to approve the July 20, 2015 meeting minutes with the correction, second by Trustee Struck and approved by a voice call of all Trustees present.

Ayes: Trustees: Long, Hill, Hanson, Struck

Abstain: Trustee Heinze

4B) READING AND APPROVAL OF THE EXECUTIVE SESSION MEETING MINUTES OF JULY 20, 2015. Trustee Struck moved to approve and keep closed the July 20, 2015 executive session meeting minutes, second by Trustee Hill and approved by a voice call of all Trustees present.

Ayes: Trustees: Long, Hill, Struck, Hanson

Abstain: Trustee Heinze

Nays: None

4C) REPORT FROM RECORDING SECRETARY- Carol Sellner stated there are no other open items other than what is listed on the agenda.

5) PUBLIC COMMENT – No Public Comment

Trustee Long recommends skipping to 9A on the agenda. Trustee Long recognized former Trustee Rowan for his dedication and service and presented him with a shadow box/plaque as a thank you for his service. Trustee Heinze moved to approve the resolution dated August 17, 2015 recognizing and honoring Trustee Rowan for his dedication and service. Second by Trustee Hill Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Struck, Hanson, Heinze

Nays: None

6) ATTORNEY REPORT - Mr. Curran introduced Larry Moelmann attorney handling the litigation with the VOB. Mr. Curran stated the Budget and Appropriation was published.

7) FINANCIAL REPORT

7A) - PURCHASE REQUISITIONS FROM 7/11/2015-8/10/2015 - Trustee Heinze moved to approve the purchase requisitions from 7/11/2015–8/10/2015. Trustee Hill second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Struck, Hanson, Heinze

Nays: None

7B) TREASURERS REPORT AND FUND TRANSFER– Trustee Hill stated total receipts were \$1,552,492.52, with disbursements of \$427,358.96, leaving a balance of \$1,082,848.05 in the checking account. Trustee Hill moved to approve the Treasurers Report. Trustee Heinze second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Struck, Heinze

Nays: None

Trustee Hill moved to approve the disbursements of \$427,358.96. Trustee Struck second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Struck, Heinze

Nays: None

Trustee Hill moved to transfer \$1,065,000 from the checking and \$40,100 from the ambulance fund to the money market account. Trustee Struck second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Struck, Heinze

Nays: None

7C) REPORT FROM THE FINANCE DIRECTOR- Kim Mueller provided a written report.

8) DIVISION REPORTS

8A) ILLINOIS FIRE CHIEFS ASSOCIATION (IFCA) – to be discussed in executive session.

8B) PUBLIC INFORMATION REPORT – Mr. McKeon provided his written report but is not in attendance.

8C) REPORT BY CHIEF SWANSON/DEPUTY CHIEF WENSCHHOF – Chief Swanson provided a written report. Deputy Chief Kreher stated Deputy Chief Wenschhof wanted to thank Deputy Chief Asta and Kim Mueller for the great work they did on the generator project. Deputy Chief Asta stated the Humvee would not be ready for the holiday weekend but will stay on budget.

9) UNFINISHED BUSINESS

9A) TRUSTEE RECOGNITION – discussed above.

9B) FACILITY PLANNING & PLACEMENT - To be discussed in closed session.

9C) TUITION/TRAINING REIMBURSEMENT PROGRAM– To be discussed next month.

9D) EFFECTIVE USE OF INFORMATIONAL SCREENS- Trustee Heinze stated the current presentation is effective and is hoping that this information will continue to communicate public relations activities and employee benefits.

10) NEW BUSINESS

10A) APPROVAL OF DRAFT AUDIT 2014/2015 FISCAL YEAR – Trustee Hill moved to approve the 2015/2016 draft audit. Trustee Struck second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Struck, Heinze

Nays: None

10B) ORDINANCE – ESTABLISHMENT OF PENSION FUND BOARD – Rich Curran is working on a draft to establish the fund.

10C) RESOLUTION – UNIVERSITY OF ILLINOIS AGREEMENT – Chief Swanson stated this is the cornerstone program for the Illinois Fire Services Institute. Trustee Long stated this is an update to the prior agreement. Trustee Hill moved to approve the U of I agreement resolution. Trustee Struck second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Struck, Heinze

Nays: None

10D) ORDINANCE – SURPLUS EQUIPMENT – Trustee Heinze moved to approve the surplus equipment ordinance. Trustee Hill second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Struck, Heinze

Nays: None

10E) AWARD OF GENERATOR CONTRACT – Chief Swanson stated bids were received, reviewed and provided a recommendation. Trustee Hill moved to approve the bid as recommended. Trustee Heinze second. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Struck, Heinze

Nays: None

10F) –OTHER BUSINESS DESIGNATED BY PRESIDING OFFICER– Trustee Long thanked Battalion Chief Motisi and staff for efforts in taking his wife to the hospital. Trustee Heinze provided a public relations report and is requesting a similar report be provided in a summary every month.

11) EXECUTIVE SESSION- Trustee Hill moved to recess to closed session at 6:58 pm for the purposes of lease, sale, trade and/or purchase of District properties pursuant to 5ILCS 120/2 © (6) l(lease or sale), (c) (5) purchase of real property, (c) (11) litigation and (c) (1) personnel issues, requesting Carol Sellner, Rich Curran, Chief Swanson, and Larry Moelmann attend the closed session. Second by Trustee Heinze. Upon roll call the following answered:

Ayes: Trustees: Long, Hill, Hanson, Struck, Heinze

Nays: None

The meeting resumed at 9:10 pm. In attendance: Trustees: Long, Hill, Hanson, Heinze and Struck

12) POSSIBLE ACTION REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION –
No discussion needed.

13) ADJOURNMENT – Upon the motion by Trustee Heinze, second by Trustee Struck and approved unanimously by a voice call of all Trustees present, the meeting was adjourned at 9:11 pm

Respectfully submitted



Secretary
Trustee Struck